



SOUTHEAST IOWA LINK (SEIL)

MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON,
KEOKUK, LEE, LOUISA, VAN BUREN
& WASHINGTON COUNTIES

DATE	CONVENING TIME	LOCATION
January 13, 2021	1:30pm	ZOOM

Southeast Iowa Link Governing Board Meeting Approved Minutes

Present: Rick Larkin, Jack Seward Jr., Marc Lindeen, Tom Broeker, Dee Sandquist, Fred Snakenberg, Chris Ball, Bob Bartles, Mark Schneider, Ryanne Wood, Ken Hyndman, Sarah Berndt, Sandy Stever, Tami Gilliland, Bobbie Wulf

1. Approve Agenda

The meeting was called to order at 1:40 pm.

Motion to approve the agenda

By Marc Lindeen

Second Tom Broeker

Motion passes

2. Consider Approval of December 9, 2020 minutes

Document was reviewed via screen share.

Motion to approve the December 9, 2020 minutes

By Jack Seward Jr.

Second Tom Broeker

Motion passes

Roll Call Vote

Rick Larkin-yes

Tom Broeker-yes

Dee Sandquist-yes

Chris Ball-yes

Mark Schneider-yes

Jack Seward Jr.-yes

Marc Lindeen-yes

Fred Snakenberg-yes

Mark Meek-

3. Update from Adult and Children Advisory Committee Members

Adult and children’s advisory committees met together. They discussed legislative priorities. Continued funding for telehealth services and if funding will continue once the pandemic is over is a concern. A rule was waived that pays telehealth at a lesser rate than an in person service; the advisory wants telehealth services to be funded the same as in person services; having a telehealth option is critical in rural areas. Another legislative issue is service parity for both adults and children, right now that doesn’t exist, and it should. The third issue is maintaining local control with mental health funding and setting the levy amount necessary to meet service needs, without arbitrary caps or interference from the state. The goal is to have stability in funding, to not have to cut services currently being funded by the region and that we take a look at increasing funding in areas of need. With the workforce shortage, which is a very big deal, targeted Medicaid rate increases would be a way to address this. This is being proposed by more than one source and this is in the governor’s budget. Regions need to have funding to help providers pay higher wages without that becoming an unfunded mandate. The SEIL Region needs to have increased inpatient psychiatric care in a qualitative level to meet the needs of people being referred. There has to be an infrastructure in place to meet the needs of people leaving acute level of care; including having adequate support services available when people are ready to leave acute inpatient care.



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Wendy Eland is a person with lived experience who will be recommended to serve on the governing board for the adult advisory committee.

Legislative forums are starting and a summary of talking points from the report given by Bob Bartles was requested.

The children’s advisory talked about still having open childcare and pediatrician representative positions for their advisory committee. They had three applications submitted for the provider representative to the governing board from the children’s advisory committee. They will be recommending Rochelle Phelps for this position. They talked about upcoming presentations for their future committee meetings to build their capacity and to learn more about programs. A subcommittee was created on children’s advisory committee to help draft the required quarterly report for the mandated children’s services. This subcommittee be looking at data and benchmarks along with make suggestions for the quarterly report. The subcommittee is to continue to brainstorm ideas for services to provide children in the future and bring back to the full committee for possible investigation.

4. Consider Approval of Claims as per Running Totals Document- December

Document was reviewed via screen share. All reports were submitted by the member counties. Items on the spreadsheet in blue font represent changes from previous months that have occurred; mainly tax appropriation for Des Moines County and SEIL Fiscal Agent interest.

The Keokuk County ledger has been submitted and is balanced. Jefferson County is working on some liability and benefit deductions trying to work those out and this should match once the reports are corrected.

County payments to the fiscal agent for December totaled \$1,253,493.39. There was a Decat expenditure of \$90.00 for December. These expenses are reimbursed from the Department of Human Services.

Motion to approve the claims per running totals document for December

By Jack Seward Jr. Second Dee Sandquist Motion passes

Roll Call Vote

Rick Larkin-yes	Tom Broeker-yes	Dee Sandquist-yes	Chris Ball-yes	Mark Schneider-yes
Jack Seward Jr.-yes	Marc Lindeen-yes	Fred Snakenberg-yes	Mark Meek-	

5. Discuss and Consider Approval of Governing Board signatory on claims

Motion for approval of Tom Broeker for governing board signatory on claims

By Tom Broeker Second Dee Sandquist Motion passes

Roll Call Vote

Rick Larkin-yes	Tom Broeker-yes	Dee Sandquist-yes	Chris Ball-yes	Mark Schneider-yes
Jack Seward Jr.-yes	Marc Lindeen-yes	Fred Snakenberg-yes	Mark Meek-	



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6. Consider Approval of Claims for Fiscal Agent Account as per Claims 1-13-2021

Document was reviewed via screen share. Mandated claims were \$2,701.32, expenditure claims totaled \$443,681.03 and Decat claims totaled \$120.00. Total claims paid for January is \$446,502.35.

Motion to approve claims for fiscal agent account per claims 1-13-2021

By Marc Lindeen Second Chris Ball Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Dee Sandquist-yes Chris Ball-yes Mark Schneider-yes
Jack Seward Jr.-yes Marc Lindeen-yes Fred Snakenberg-yes Mark Meek-

7. Receive and File Fiscal Agent Report- December

Document was reviewed via screen share. SEIL is waiting for an updated fiscal agent report, there were a few corrections needed with the Decat funds to make sure they are under the correct general ledger number. Revenue came in from member county payments to the fiscal agent and other income was from refunds or reimbursements for total revenue of \$1,255,751.21. There are credits for \$1,635.00 and \$224.80 for checks that were over a year old. This made the fiscal agent report of expenses paid verses approved expenses off. Total activity was \$328,922.56 and claims approved by the governing board was \$330,782.36. The fiscal agent paid out less for expenditures than what was approved by the governing board.

Motion to receive and file the fiscal agent report for December

By Tom Broeker Second Jack Seward Jr. Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Dee Sandquist-yes Chris Ball-yes Mark Schneider-yes
Jack Seward Jr.-yes Marc Lindeen-yes Fred Snakenberg-yes Mark Meek-

8. Receive and File Cares Act Report to DHS

Document was reviewed via screen share. This report is due to the Department of Human Services (DHS) no later than January 8, 2021. SEIL spent their total allocation of Cares Act funds which went to local providers and community schools.

Motion to receive and file the Cares Act Report to the Department of Human Services

By Dee Sandquist Second Mark Schneider Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Dee Sandquist-yes Chris Ball-yes Mark Schneider-yes
Jack Seward Jr.-yes Marc Lindeen-yes Fred Snakenberg-yes Mark Meek-



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Roll Call Vote

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Jack Seward Jr.-yes Marc Lindeen-yes Fred Snakenberg-yes Mark Meek-

15. Discuss and Consider Approval of Children’s Advisory Designate to Governing Board

a. Parent of Child receiving mental health service

b. Provider of Children’s mental health service

Motion to approve Kristine Skinner a parent of a child receiving mental health services and Rochelle Phelps a provider of children’s mental health services as children’s advisory board designates to the governing board
By Jack Seward Jr. Second Dee Sandquist Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Dee Sandquist-yes Chris Ball-yes Mark Schneider-yes
Jack Seward Jr.-yes Marc Lindeen-yes Fred Snakenberg-yes Mark Meek-

16. Discuss and Consider Approval of Insight Contract

Document was reviewed via screen share. The SEIL Management Plan identifies if a provider serves more than 12 participants funded by SEIL or SEIL pays a provider \$50,000.00 or more annually for services a contract will be requested with the provider. Insight met the \$50,000.00 criteria to be offered a contract in fiscal year 2020. The contract is for a year and a half January 2021 through June 2022. This was done due to the contract being for only six months for fiscal year 2021 to avoid the need to negotiate a contract again for fiscal year 2022. This is a contract for Medicaid funded services, and this is why attachment A is blank all services provided are covered in attachment B. SEIL pays Insight at the rate the provider has established with Medicaid. Services funded would be bridge services while an individual’s is in the process of being approved for Medicaid and occasionally for client participation for individuals with no income who are living in habilitation sites. Insight provides core services the region is obligated to fund to ensure people get into the Medicaid service array.

Motion to approve the Insight Contract

By Marc Lindeen Second Jack Seward Jr. Motion passes

Roll Call Vote

Rick Larkin-yes Tom Broeker-yes Dee Sandquist-yes Chris Ball-yes Mark Schneider-yes
Jack Seward Jr.-yes Marc Lindeen-yes Fred Snakenberg-yes Mark Meek-

17. Discuss and Consider Approval of Fiscal Year 2022 budget recommendation

There isn’t a handout for this agenda item. This was on the agenda in December. The recommendation is for member counties to make available the region \$42.60 per capita. Two member counties won’t levy at the \$42.60 as they have fund balance to spend down. A small amount of funds are kept at the local level for administrative expenses. The goal is to have member counties maintain a fund balance of thirty percent at the local office. If a member county would, for example, budget for a new computer and then not make that purchase this could push the county over the forty percent fund balance. A thirty percent fund balance makes funds available after the new fiscal year starts until property tax revenue comes in.

